



2017 Texas State Lone Star Degree Application

Manual Review of Qualifications

The following are review sections related to the AET Complete Record Book Report and the Lone Star FFA Degree Application. Record Books should accompany this application and be used in evaluation.		Dist	Area	State
Cover Page	1. Did the candidate records end on the correct ending year (April 1, year) as indicated in the reporting date section along with FFA membership number & Email address? If no, add notes.	Y / N	Y / N	Y / N
Section A. (Resume)	2. In "Accomplishments", are Greenhand and Chapter listed as earned and are years listed appropriate? If no, add notes.	Y / N	Y / N	Y / N
Section B. (Classes)	3. Did the candidate report courses and complete least 2 years (or 4-semesters equivalents) of systematic secondary school instruction in AFNR education? If no, add notes.	Y / N	Y / N	Y / N
Section C & D (FFA Leadership)	4. Did the candidate indicate officer position(s), or chairperson and/or member of the Chapter's Program of Activity committees? [Texas FFA Association Policy Handbook--Section 26.4(a)] If no, add notes.	Y / N	Y / N	Y / N
Section E (Community Service)	5. Did the candidate participate in 25 hours of Community Service Activities in at least two different activities? Is there a listed group served that DOES NOT BENEFIT FFA (FFA IS NOT COMMUNITY SERVICE / IS FFA activity)? Is there an explanation for each	Y / N	Y / N	Y / N
Section F (SAE Scope/Annual Review)	6. (a) Does the candidate report annual scope for ALL SAEs and report a summary of skills and responsibilities each year for ALL projects? If no, add notes.	Y / N	Y / N	Y / N
	6. (b) If Entrepreneurship, does the candidate report an appropriate project scope (size, head, acres, etc....). If no, add notes.	Y / N	Y / N	Y / N
Section F (SAE Agreement)	7. (a) Did the SAE Agreement (Plan) for EACH SAE fully explain planned use of time for the SAE? If no, add notes.	Y / N	Y / N	Y / N
	7. (b) Did the SAE Agreement (Plan) for EACH SAE explain how financial (entr.&research only) resources were obtained? - RECORD "NA" IF Only Placement . If no, add notes.	Y / N	Y / N	Y / N
	7. (c) Did the SAE Agreement (Plan) for EACH SAE show learning outcomes connected to AFNR content? If no, add notes.	Y / N	Y / N	Y / N
	7. (d) If the candidate has an Exploratory SAE, is the project independent from other SAEs occurring in the same time frame? RECORD "NA" IF NO EXPLORATORY SAE. If no, add notes.	Y / N	Y / N	Y / N
Section F (SAE Records for each SAE)	8. Were the candidate transactions (income/paychecks, adjusted project value, expenses, or unpaid journal hours) for each SAE appropriate & reasonable for the enterprise(s) listed? (Review (1) journals, (2) cash and non-cash entries and (3) ending current	Y / N	Y / N	Y / N
Section F (SAE Records - Market Livestock Only)	9. Did the candidate include an inventory purchased for resale for market livestock SAE(s)? (See cash and non-cash entries) RECORD "NA" IF DOES NOT APPLY. If no, add notes.	Y / N N/A	Y / N N/A	Y / N N/A
Section F (SAE Records - Market Adj. Entr.)	10. If entrepreneurship project had any market adjustments, did the candidate appropriately value the project? (See market adjustment on enterprise Profit/Loss Report and Details) RECORD "NA" IF DOES NOT APPLY. If no, add notes.	Y / N N/A	Y / N N/A	Y / N N/A
Section F (SAE Records - Placement)	11. If the candidate has a Placement SAE, are the journal, expenses, paychecks appropriately entered and the annual hours is less than 2,080? Or RECORD "NA" IF DOES NOT APPLY. If no, add notes.	Y / N N/A	Y / N N/A	Y / N N/A
Section G (Non-Current Entr.)	12. Does the candidate have appropriate non-current items reasonable and appropriate for their SAE(s) and relates to their SAE plan (agreement)? Or RECORD "NA" IF DOES NOT APPLY. If no, add notes.	Y / N N/A	Y / N N/A	Y / N N/A
Award App Reviews in the FFA Award Application				
Cover Page	1. Is the cover page complete will all required signatures?	Y / N	Y / N	Y / N
FFA Activities & Section E	2. Did the candidate meet the required Leadership Activity: Ten(10) activities in three(3) different categories. [Texas FFA Association Policy Handbook--Section 26.4(a)]**	Y / N	Y / N	Y / N

Date	Local Advisor Name (Print)	Local Advisor Signature
Date	District Reviewer Name (Print)	District Reviewer Signature
Date	Area Reviewer Name (Print)	Area Reviewer Signature
Date	State Reviewer Name (Print)	State Reviewer Signature

*Add Notes on the back of this page